



## **MassMAP Regional Co-Chairs, Responders and LTC Coordinating Center Coordinators Conference Call**

**April 24, 2018  
Minutes**

**Conference Call Dial-in Number: 1-641-715-3670  
Participant Access Code: 148307#**

1. Old Business:
  - a. Resource Officer Needs
    - i. June just recently opened and was filled by Marcos Stadler
    - ii. Confirmed October and December
2. New Business:
  - a. 2018 Annual Education:
    - i. Reviewed dates locations and agenda. Please RSVP to Mass Senior Care ASAP.
    - ii. All the 2018 Annual Meeting material are located the MassMAP website at [www.massmap.org](http://www.massmap.org) under 2018 Annual Education
  - b. 2018 Annual Exercise:
    - i. Reviewed the following:
      1. Facility Objectives
      2. Scenario
      3. Disaster Struck Facilities by Region
      4. Conference Call Dates for all Plan Members
      5. Designation of LTC Coordinating Centers for each Regional exercise
    - ii. All the 2018 Exercise material, including the Exercise Plan which details the objectives, scenario and the Expectations Guide are / will be located the MassMAP website at [www.massmap.org](http://www.massmap.org) under 2018 Annual Exercise
  - c. MassMAP Responder Training:
    - i. Reviewed March 2018 Training Sessions that took place. Jim Garrow from Russell Phillips & Associates will be developing regional specific Job Action Sheets (JAS). The intent to develop and test the JAS at each regional exercise.

- ii. We are always recruiting for MassMAP Responders, if you are interested in becoming a responder, please contact Jim Garrow from Russell Phillips & Associates.
  - d. Region 3 Co- Chair:
    - i. Tara Gibney who has been the Region 3 Co- Chair for many years and a founding MassMAP member has resigned from her MassMAP role due to her expanding roles within her organization. We want to publicly thank her for all the years of service and her input she has given to MassMAP.
- 3. Mutual Aid Plan Activations:
  - a. Review a recent Mutual Aid Plan Activation