Connecticut LTC-MAP Regional Steering Committee (RSC) Meeting

ALL MEETINGS VIA CONFERENCE CALLS

November 2018

All Regions
Date: Tuesday, November 6, 2018
Dial In: 1-641-715-3865
Access Code: 743434#
Time: 9:00 AM – 10:30 AM

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Date: Tuesday, November 6, 2018
Dial In: 1-641-715-3865
Access Code: 743434#
Time: 1:00 PM – 2:30 PM

Minutes

1. CT LTC-MAP Executive Oversight Team Report
   a. Status of LTC-MAP Memorandum of Understanding (MOU)
      i. Meeting with CT DSS has not happened as of this meeting.
      ii. LTC-MAP plan member facilities are signing the 2015 version of the MOU (located on the LTC-MAP website) to be compliant with “transfer agreements” for survey.
      iii. When the payer process language is complete, we will update the MOU to reflect it. Our goal is to complete this by the 2019 Annual Education Conferences.
   b. LTC-MAP Funding & Contract Update
      i. Contract is pending with CT DPH.
      ii. Escrow account balance: $176,241.62 as of 9/30/2018
      iii. 101 facilities have outstanding dues: ($54,600.00)
      iv. The Executive Oversight Team is developing a process for communication to those facilities and a cutoff time period.

2. Old Business:
   a. 2017 Annual Exercises – After Action Report / Improvement Plan Review
      i. Reviewed the completion of all outstanding items from the 2017 Annual Exercises.
   b. 2018 Standards & Benchmarks Updates
      i. Annual Education attendance: 80% of the CT LTC-MAP plan member facilities were represented at the 2018 Annual Education Conference which is the best participation we have seen since the inception of the plan.
      ii. Emergency Reporting: Overall facility emergency reporting is trending up but there is still room for continued improvement in 2019.
iii. Data Maintenance: Contacts maintenance continues to be the biggest challenge. Baseline facility date has significantly improved but the Transportation / Evacuation Survey is still less than 75%.

3. New Business:
   a. 2018 Annual Exercises Review & Preliminary Results
      i. Overall participation has increased by about 10% from 2017.
   
   ii. Emergency Reporting
       1. Region 1: 30/38 = 78%
       2. Region 2: 50/50 = 100%
       3. Region 3: 78/98 = 79%
       4. Region 4: 25/26 = 96%
       5. Region 5: 36/38 = 94%
       6. Totals: 219/250 = 88%

   iii. Improvements Needed
        1. Communications
           a. Regional communications are fragmented (All are using Everbridge at present but that may be changing. Regional Communications centers manage and dispatch messages for Region 2 through 5 but Region 1 has been pulled from Everbridge). Need to explore options for a statewide approach to activations, notifications and responder communications.
           
           b. Need a communications solution for the Statewide Responders (Discussed options such as Zello, WhatsApp and FirstNet).
        
        2. Nursing Home Incident Command System (NHICS)
           a. There is still an inconsistent application of the basic principles of incident command at many LTC facilities. NHICS will be included in 2019 Annual Education Conferences and looking into regional webinars and/or dedicated NHICS sessions for plan members.

        3. Emergency Reporting Compliance: Assisted Living Communities
           a. There is still a low percentage of facilities completing emergency reporting from the Assisted Living Communities group. Will focus on regional orientation sessions in 2019 for new members and the ALs.

        4. LTC Coordinating Centers
           a. Ability to identify correct beds (Categories of Care) is still a challenge. This will be a focus of training sessions in 2019.

        5. Vertical evacuation in DSFs with multiple floors
           a. There are many facilities with resident units on multiple floors and minimal plans for vertical evacuations. Many plans reference fire departments and EMS agencies
assistance with vertical evacuation. Continued planning and equipping of LTC facilities for vertical evacuation is needed.

6. Recovery plans
   a. This is an area of weakness in many LTC facilities EOPs. The 2019 Annual Education will include training and templates for Recovery from disasters.

4. 2019 Duty Officer Schedule
   a. Populate the 2019 Duty Officer Schedule
      i. January – Vinny DeSanti
      ii. February – Brian Wilson
      iii. March – David Bouchard
      iv. April – Helen Byron
      v. May – Jaime Faucher
      vi. June – Brian Gudelski
      vii. July – Jeff Culbertson
      viii. August – LaShawn Price
      ix. September – David Bouchard
      x. October - Open
      xi. November – Theresa Sanderson
      xii. December - Open

5. Healthcare Coalitions / ESF#8 Reports
   a. Region 1 through 5:
      i. New HVA sent out – new format. Community based (All 5 regions)
      ii. No other reports from HCCs

6. Recent Mutual Aid Plan Activations / Case Studies
   a. Hurricane Florence – Impacts to North and South Carolina
      i. Multiple healthcare evacuations inland
      ii. Hide from the wind, Run from the water
      iii. >1700 patients and residents evacuated, >32 NHs and ALs
      iv. Patient tracking was a major issue as there wasn’t a good system in place. Most tracking occurred by the EMS agencies rather than by the facilities.