HEALTHCARE QUALITY AND SAFETY BRANCH

BLAST FAX 2020-33

TO:          All Nursing Homes
FROM:        Commissioner Renée D. Coleman-Mitchell, MPH
CC:          Deputy Commissioner Heather Aaron, MPH, LNHA
              Barbara Cass, RN., Branch Chief, Healthcare Quality and Safety Branch
              Donna Ortelle, Section Chief, Facility Licensing and Investigations Section
DATE:        April 9, 2020
SUBJECT:     Instructions on how to Update COVID-19 Data for Nursing Homes

The Department of Public Health will be partnering with the Yale School of Public Health (YSPH) to conduct active surveillance of COVID-19 infections in Long-term Care Facilities. Faculty and students from YSPH may contact your facility to collect missing data, answer general infection control questions, or provide guidance related to reported outbreaks.

Please submit the Respiratory Protection Programs survey using the below link,
https://www.surveymonkey.com/r/DPH-RPP

The following instructions is how to Update COVID-19 Data for Nursing Homes on the Department of Public Health’s website https://dphflisevents.ct.gov/
How to Update COVID-19 Data for Nursing Homes

- Go to the website at https://dphflisevents.ct.gov/ and click on the tab “Reportable Events”

DEPARTMENT OF PUBLIC HEALTH
DPH FLIS - Facility Licensing & Investigations Section (FLIS)

FLIS Events Report Tracking System
Login Required

ADVERSE EVENTS
HOSPITALS AND SURGICAL CENTERS

REPORTABLE EVENTS
ALL OTHER FACILITIES

FIRST TIME FACILITY ADMINISTRATORS: All first time facility administrators MUST register before you can login to the website.
Select the "Register as a Facility Administrator" link and create a new account.

EMPLOYEE LOGIN  REGISTER AS A FACILITY ADMINISTRATOR  FORGOT YOUR PASSWORD?

- Use your login information that you normally use

DEPARTMENT OF PUBLIC HEALTH
DPH FLIS - Facility Licensing & Investigations Section (FLIS)

FLIS Events Report Tracking System - Login Page

User Name
Password

LOGIN  BACK TO HOME PAGE

- Click on the COVID-19 Reporting tab

DEPARTMENT OF PUBLIC HEALTH
DPH FLIS - Facility Licensing & Investigations Section (FLIS)

Role: RENHAdmin  Reportable Events - Nursing Home  COVID-19 Reporting  Yearly Submissions  Users

Daily LTCF COVID-19 Reporting

- A screen like this will appear. Be sure to fill out all the requested data. The boxes with the * are required fields.
General Information

Facility Name: [Enter Facility Name]

Date of report: 4/6/2020

Total daily census: [Enter Number]

Total residents hospitalized: [Enter Number]

Are there any issues in your facility that you would like to discuss with DPH?  Yes No

Resident Information

Do any residents currently have symptoms of fever, cough, or shortness of breath?  Yes No

Do any residents currently have pneumonia?  Yes No

Make sure to fill out all the areas on the before clicking the submit button.

Staff Information

Are there any staff in your facility with suspected or confirmed COVID-19 infections?  Yes No

Submit  Back