



CORPORATE OFFICE
500 CrossKeys Office Park
Fairport, NY 14450

p. 585.223.1130
f. 585.223.1189
www.phillipsllc.com

**MassMAP Regional Co-Chairs, Responders,
LTC Coordinating Center Coordinators, HMCC Liaisons**

Conference Call

**November 12, 2019
10:00am or 1:30pm
Conference Call Dial-in Number: 712-770-5603
Participant Access Code: 148307#**

Minutes

1. Old Business:
 - a. Regional Co-Chair Needs: The roles of the Co-Chair were reviewed. Side bar discussions to be held. Once determined we will post.
2. New Business:
 - a. Completed the 2020 Resource Officer openings. The calendar was finalized.
 - b. Resource Officer Webinar: (January 20, 2019 10:30am)
 - i. We will conduct a Webinar for the February, March and April Resource Officers. This webinar will review the roles and responsibilities.
 - c. 2020 Annual Education:
 - i. Agenda still being developed
 - ii. The dates are as follows:
 1. May 5th Hadley Farms Meeting House, Hadley
 2. May 6th Best Western Royal Hotel and Trade Center, Marlborough
 3. May 7th Holiday Inn Taunton
 - d. 2020 Exercises:
 - i. Scenario will remain that all plan members continue to be a Disaster Struck Facility.
 - ii. Requested plan members provide us inject that they feel would test their team. All request should be sent to Jim Garrow by December 31, 2019
 - iii. Reviewed the exercise dates by region.
 - iv. We are going to expand the roles of the LTC Coordinating Center Responders in 2020. MassMAP Responders will be supporting the CT Exercises in October and the CT Responders will be supporting the MassMAP Exercises in June.
 - e. Responder Training Dates and Objectives
 - i. Reviewed the exercise dates by region and will be noted on the MassMAP 2020 calendar of events.
3. Mutual Aid Plan Activations:
 - a. Reviewed a recent evacuation of an Assisted Living Facility in Florida