

# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH

Deidre S. Gifford, MD, MPH  
Acting Commissioner



Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

HEALTHCARE QUALITY AND SAFETY BRANCH

### BLAST FAX 2021-17G

TO: Nursing Homes, Home Health Agencies, Homemaker-Home Health Aide Agencies, Assisted Living Service Agencies, Hospice Care Agencies, Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID), Chronic Disease Hospitals, and Residential Care Homes

FROM: Acting Commissioner Deidre S. Gifford, MD, MPH

CC: Deputy Commissioner Heather Aaron, MPH, LNHA  
Adelita Orefice, MPM, JD, CHC, Chief of Staff  
Barbara Cass, RN., Branch Chief, Healthcare Quality and Safety Branch  
Donna Ortelle, Section Chief, Facility Licensing and Investigations Section  
Patricia Trella, Health Program Associate, Office of Legal Compliance

DATE: July 20, 2021

SUBJECT: Applicant Background Check Management System (ABCMS) Fingerprinting

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Please be advised that Executive Order 7K will be expiring on July 20, 2021. While there will not be an extension, in collaboration with the Connecticut State Police, we are expanding the appointment schedule to meet the remaining fingerprinting needs of your organizations.

For purposes of this correspondence, the term “7K Workers” means employees, persons under contract, or volunteers who were hired from March 23, 2020 through May 19, 2021, under Executive Order (EO) 7K and have direct access to patients, residents, or individuals.

Connecticut General Statutes, section 19a-491c in part, directs “each long-term care facility, prior to extending an offer of employment to, or entering into a contract for, **the provision of**



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**long-term care services with any individual who will have direct access**, or prior to allowing any individual to begin volunteering at such long-term care facility when the long-term care facility reasonably expects such volunteer will regularly perform duties that are substantially similar to those of an employee with direct access, shall require that such individual submit to a background search.” Such background search includes checks of state and national criminal history records conducted in accordance with section 29-17a.

Please be reminded that any 7K Worker who is not fingerprinted by close of business on July 20, 2021 will no longer be able to provide direct care access services to a patient or resident in a long term organization. The employee may be assigned other duties which do not provide direct access to patients or residents.

**Fingerprint Authorization Form**

The 7K Worker fingerprint authorization form that shows “Date Authorization is expired July 21, 2021” **will be valid through Friday, July 23, 2021 until 8:00 p.m. Once an employee is fingerprinted, the employer can allow the employee to provide direct care services as a conditional or provisional hire under direct onsite supervision in accordance with the requirements of Conn. Gen. Stat. § 19a-491c.**

**These forms will be valid through Friday, July 23, 2021 until 8:00 p.m**

- **There is no need to generate a new form for your worker from the ABCMS portal.** All CT State Troop locations have been informed that these forms are valid and should be used through Friday, July 23, 2021 until 8:00 p.m.
- The above mentioned fingerprinting availability is open to current workers and new applicants.
- Appointment availability:
  - **Signup-Genius** has been expanded through Friday, July 23rd at the following **CT State Troops A, G, H, and I.** Appointments will run from **8:00 a.m. to 8:00 p.m.** sign up at [https://biglink.to/DPH\\_ABCMS\\_Fingerprinting](https://biglink.to/DPH_ABCMS_Fingerprinting).
  - **Fingerprinting services are available at all other CT State Troop locations by walk-in only; 8:00 a.m. to 4:30 p.m.** (Listed Below)

For general information relating to your responsibilities under Section 19a-491c, please visit the DPH’s website at [www.ct.gov/dph/ABCMS](http://www.ct.gov/dph/ABCMS). For questions, please contact the ABCMS Program by email at [dph.ABCMS@ct.gov](mailto:dph.ABCMS@ct.gov) or at (860) 509-8366.

Thank you.

\* Connecticut State Police Troops - *Note: 800 numbers are only accessible within CT.*

<p><b>TROOP A - Southbury</b>                  90 Lakeside Road                  Southbury, CT 06488</p> <p>(800) 376-1554                  (203) 267-2200</p>	<p><b>TROOP F - Westbrook</b>                  315 Spencer Plains Road                  Westbrook, CT 06498</p> <p>(800) 256-5761                  (860) 399-2100</p>
<p><b>TROOP B - Canaan</b>                  Route 7, 463 Ashley Falls Road                  North Canaan, CT 06018</p> <p>(800) 497-0403                  (860) 626-1820</p>	<p><b>TROOP H - Hartford</b>                  100R Washington Street                  Hartford, CT 06106</p> <p>(800) 968-0664                  (860) 534-1000</p>
<p><b>TROOP G - Bridgeport</b>                  149 Prospect Street                  Bridgeport, CT 06604</p> <p>(800) 575-6330                  (203) 696-2500</p>	<p><b>TROOP K - Colchester</b>                  15A Old Hartford Road                  Colchester, CT 06415</p> <p>(800) 546-5005                  (860) 465-5400</p>
<p><b>TROOP L - Litchfield</b>                  452A Bantam Road                  Litchfield, CT 06759</p> <p>(800) 953-9949                  (860) 626-7900</p>	<p><b>TROOP I - Bethany</b>                  631 Amity Road                  Bethany, CT 06525</p> <p>(800) 956-8818                  (203) 393-4200</p>
<p><b>TROOP C - Tolland</b>                  1320 Tolland Stage                  Tolland, CT 06084</p> <p>(800) 318-7633                  (860) 896-3200</p>	<p><b>TROOP D - Danielson</b>                  55 Westcott Road                  Danielson, CT 06239</p> <p>(800) 954-8828                  (860) 779-4900</p>
<p><b>TROOP E – MONTVILLE</b>                  I-395 North (between exits 79 &amp; 79a)                  Uncasville, CT 06335</p> <p>(800) 953-7747                  (860) 848-6500</p>	